



झारखण्ड राज्य ग्रामीण बैंक

(भारत सरकार, झारखण्ड सरकार एवं भारतीय स्टेट बैंक के स्वामित्व वाला बैंक)

**JHARKHAND RAJYA GRAMIN BANK**

(Owned by Govt. of India, Govt. of Jharkhand & State Bank of India)

Head Office : Market Complex, Third Floor,  
Zila Parishad Office Premises, Kutchery Road, Ranchi-834001

Website : www.jrgb.in  
Email ID : ho@jrgb.in

<b>Circular No. 80/2020-2021</b>	<b>Subject: Submission of Life Certificate/ Non-Remarriage/Non-Employment Certificate</b>
<b>Ref. No. JRGB:HO:HRD</b>	<b>Date: 12-10-2020</b>

**ALL REGIONAL MANAGERS/BRANCH MANAGERS  
ALL REGIONS/BRANCHES/OFFICES  
ALL PENSIONERS/FAMILY PENSIONERS**

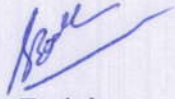
**STAFF PENSIONERS/FAMILY PENSIONERS  
SUBMISSION OF LIFE CERTIFICATE/ NON-REMARriage/ NON-EMPLOYMENT  
CERTIFICATE**

In terms of extant provisions of Jharkhand Rajya Gramin Bank (Employees') Pension Regulations, 2019, submission of Life Certificate is mandatory for continuation of Pension payment to both staff pensioners and family pensioners.

- 2) Life Certification is to be submitted by Pensioners/family pension in the month of November each year on the prescribed Format, failing which pension will be stopped two months thereafter i.e. from the month of January.
- 3) In addition to Life Certificate, family pensioners are also required to submit Non-Remarriage/ Non-Employment Certificate in the month of November.
- 4) In view of the on-going Covid-19 pandemic and the vulnerability of our elderly Staff/Family Pensioners to Corona Virus, it has been decided as one-time measure, to extend timelines to the Staff pensioners/family pensioners for submission of Life Certificate/ Non-Remarriage Certificate / Non-Employment Certificate as furnished hereunder:-
  - (i) All the pensioners and family pensioners to be permitted to submit their Life Certificate from 01<sup>st</sup> November, 2020 till 31<sup>st</sup> December, 2020.
  - (ii) One-time permission to submit scanned copy of Life Certificate by staff pensioners and family pensioners along with Non-Remarriage and Non-Employment Certificate.
- 5) While ensuring the above arrangements, the Pension Paying Branch/Pensioners/Family Pensioners will follow the process and guidelines as enumerated below:
  - (i) Staff pensioners will duly sign the usual format of the Life Certificate and send the scanned copy of the same to the official email ID of the concerned Pension Paying branch as per the timeline given above.
  - (ii) The family pensioners will also sign the Life Certificate along with Non-Remarriage & Non-employment Certificate as usual and send the Scanned copy of the same to the concerned Pension Paying Branch as per the timeline given above.



- (iii) The Branch Manager of the Pension Paying Branch will download the Life Certificate and will duly verify the signature of the Pensioner/family pensioner on the prescribed form with signature in CBS as per the Pension Account of the concerned.
- (iv) The Branch Manager of the Pension Paying Branch will carry out ordinary measures like taking confirmatory SMS from registered mobile number of Pensioner/family pensioner to establish the authenticity of Life Certificate along with Non – Remarriage/ Non-Employment Certificate.
- (v) In case debits have not happened for more than 6 months in the pension/family pension account, additional precaution to be taken by the Branch like calling on phone to obtain confirmation thereof.
- (vi) The Branch Manager after verifying signature of the Pensioner/family pensioner shall ensure to submit the Life Certificate/Non-Remarriage/Non-Employment Certificate to Head Office within 7 days from the date of the receipt of the certificate from pensioners/family pensioners of the Bank.
- (6) These measures are aimed to help reducing unavoidable rush at branches and also meet the requirement of social distancing while obtaining the required certificates from our staff Pensioners/family pensioners. The Pensioner/family pensioner may also submit hardcopy of the Life Certificate/Non-Remarriage/Non-Employment Certificate in the prescribed format to the Pension Paying Branch following social distance at branches.
- (7) The prescribed format of Life Certificate, Non-Remarriage Certificate and Non-Employment Certificate are herewith enclosed.
- (8) Please bring the content of this circular letter to the knowledge of all the staff pensioners/family pensioners/staff of the Bank. This circular is also available in Bank's Website "[www.jrgb.in](http://www.jrgb.in)".

  
(S. V. Zode)  
**Chairman**

**Encl:**

- (i) **Format of Life Certificate**  
(ii) **Format of Non-Remarriage Certificate.**  
(iii) **Format of Non-Employment Certificate.**

<b>SUPERANNUATION PENSION*</b>		<b>CUSTOMER ID</b>	
<b>FAMILY PENSION*</b>		<b>JRGB (Pension) SB A/C No.</b>	

(\* Please mark tick as applicable)

**LIFE CERTIFICATE**

Certified that the pensioner ..... (Name)  
.....  
(address) holder of PPO No. (issued by the Bank) ..... is alive on  
this day, His / Her AADHAAR No. ....

**(Signature of the Pensioner/Family Pensioner with date)**

**(Signature of the Branch Manager with Seal)**

Designation & Emp. ID.: .....

Name of the Branch : .....

**(Signature of the Pensioner/family pensioner must be verified with the available records in CBS by the Branch Manager of the pension paying Branch)**

**(To be submitted by the Pensioner/family pensioner once in a year in November in duplicate to Pension paying Branch)**

**Acceptance / Non-acceptance of Commercial Employment**

I declare that I have not accepted commercial employment in India.

**OR**

I declare that I have accepted commercial employment in India w.e.f. .... after obtaining previous sanction of the Bank and none of the conditions, if any, attached thereto by the bank has been violated.

**OR**

I declare that I have accepted commercial employment in India w.e.f..... without obtaining the sanction of the Bank.

**(\* Please Strike out which is not applicable)**

**Date :** .....

**Signature of the Pensioner**

Name of the pensioner: .....

PPO No. ....

JRGB SB (Pension) Account No. .... Mobile No.: .....

**Note : This declaration is required to be submitted for a period of two years from the date of retirement.**

**(Signature of the Branch Manager with Seal)**

Designation & Emp. ID.: .....

Name of the Branch : .....

**(Signature of the Pensioner/family pensioner must be verified with the available records in CBS by the Branch Manager of the pension paying Branch)**

**CERTIFICATE OF NON-REMARRIAGE/NON-MARRIAGE**

**(APPLICABLE FOR FAMILY PENSIONERS ONLY)**

**I hereby declare that I am widow/widower and I have not got re-married. I undertake to report the same promptly in the event of my re-marriage.**  
(Applicable for widow / widower Family Pensioner).\*

I hereby declare that I am not married and I undertake to report the same promptly in the event of my marriage.  
(Applicable for un-married daughter Family Pensioner).\*

**(\* Please Strike out which is not applicable)**

**Signature of the Family Pensioner :**

**Name of the Family Pensioners :**.....

**PPO No. (issued by the Bank):** .....

**Address :**.....

**Mobile No.** .....

**Date:**.....

**I certify to the best of my knowledge and belief the above statement is correct.**

**(Signature of the Branch Manager with Seal)**

**Designation & Emp. ID.:** .....

**Name of the Branch :** .....

**Place :** .....

**Date :** .....

**(Signature of the Pensioner/family pensioner must be verified with the available records in CBS by the Branch Manager of the pension paying Branch)**