

Letter No: HO/AUDIT/73/2021-22

Date: 05 Oct 2021

NOTICE

**EMPANELMENT/ENGAGEMENT OF OFFICERS RETIRED FROM BANK AS
CONCURRENT AUDITORS ON CONTRACT BASIS**

Jharkhand Rajya Gramin Bank is inviting applications from retired officers of Bank for the post of concurrent auditors on contract basis, details of which are as under :

- 1) Name of the Post - Concurrent Auditor
- 2) Nature of Post - On contract.
- 3) Region - Singhbhum, Gumla, Hazaribag, Deoghar, Godda

ELIGIBILITY

- i) The applicant Officers of **Scale III to V** should have retired from Scheduled public sector commercial Banks including Regional Rural Banks' Service (Preferably from nationalized public sector Banks) on attaining superannuation and not under voluntary retirement Scheme or Exit Option Scheme without any major penalty imposed on him during the five years of his service in the Bank immediately preceding the retirement date.
- ii) There should not be a gap of more than two year as on 30.09.2021 from the date of retirement of the officer. Officers retiring from Bank's service on 30.09.2021 are also eligible for applying the post.
- iii) The period of engagement of these Ex-Officials will be for a period of three years subject to annual review and renewal of arrangements. However the engagement of an Ex-official will be terminated if he attains 65 years of age during the period of engagement. The arrangement may be terminated at any time by giving 30 days' notice by the Bank.
- iv) The applicant should be well experienced in operation preferably be from audit background.

TERMS OF APPOINTMENT

- i) The monthly remuneration of the auditors will be as under:
For Scale III Officers – Rs. 30000/- per month (All inclusive)
For Scale IV & V Officers - Rs. 35000/- per month (All inclusive)
- ii) HRA or Leased rent will not be paid.
- iii) No conveyance allowance/travel will be paid. However, if the Branch falls beyond 50 km radius from linked Branch/Regional Office, suitable conveyance/out of pocket expenses in lump sum say between Rs.2000/- to Rs.5000/- per month may be paid depending upon the no. of Branches allotted beyond a distance of 50 KM from the link Branch / Concerned Regional Office of the Bank.
- iv) 15 days leave will be allowed for every financial year of engagement or on pro rata basis for part thereof. Carrying forward of leave to next financial year or encashment of leave will not be permitted.
- v) The application forms will have to be submitted in prescribed format to the HR department of Jharkhand Rajya Gramin Bank at the following address **on or before 06.11.2021**.
- Address : Jharkhand Rajya Gramin Bank**
Head Office, ZilaParishad Market Complex, 3rd Floor,
Kutchery Chowk, Ranchi – 834001, Jharkhand, India
Mail ID – ho@jrjb.in , hoaudit@jrjb.in , hohr@jrjb.in
- vi) The appointment will be based on a selection process defined in Audit Framework Policy of the Bank.

The application form, terms & conditions and other details may be obtained from web site of the Bank (www.jrjb.in) and also from the HR department of Head Office or from any Regional Office of the Bank at the following addresses:-

1)	The General Manager, Jharkhand Rajya Gramin Bank Head Office ZilaParishad Market Complex, 3 rd Floor, Kutchery Chowk, RANCHI – 834001 (JHARKHAND)		
2)	The Regional Manager, Jharkhand Rajya Gramin Bank Regional Office (Region-I) Ranchi Region Rajendra Place, 5, Main Road, RANCHI – 834001	3)	The Regional Manager, Jharkhand Rajya Gramin Bank Regional Office (Region-II) Singhbhum Region, Ward no.10, Archana Tower 2 nd Floor, Dimna Road, Mango, Jamshedpur
4)	The Regional Manager, Jharkhand Rajya Gramin Bank	5)	The Regional Manager, Jharkhand Rajya Gramin Bank

	Regional Office (Region-III) Gumla Region, Jaspur Road, BaraikMohallah, GUMLA - 835207		Regional Office (Region-IV) Palamau Region, Church Road, Daltonganj, DALTONGANJ- 822101
6)	The Regional Manager, Jharkhand Rajya Gramin Bank Regional Office (Region-V) Hazaribagh Region, Guru Babban Complex, Shiv Mandir Chowk, (Korrah), HAZARIBAGH - 825301	7)	The Regional Manager, Jharkhand Rajya Gramin Bank Regional Office (Region-VI) Giridih Region, Kali Manda Road, Barganda,, GIRIDIH - 815301
8)	The Regional Manager, Jharkhand Rajya Gramin Bank Regional Office (Region-VII) Deoghar Region, Nand Ganga Bhawan Gita Devi DAV School, Caster Town, Pandit Sunder Lal Mishra Road, DEOGHAR - 814112	9)	The Regional Manager, Jharkhand Rajya Gramin Bank Regional Office (Region-VIII) Godda Region, Guljarbagh, Godda, GODDA - 814133

General Manager



HEAD OFFICE,RANCHI
CONCURRENT AUDIT

Engagement of Retired Bank Officers as Concurrent Auditors on Contract basis.

APPLICATION

S.NO	Particulars	To be filled by the applicant
1.	Name	
2.	Date of Birth	
3.	PF Index No.	
4.	Presently Domiciled at	
	Address for communication	Permanent Address
5.	Contact Numbers: (A) Landline with STD Code (B) Mobile No.	
6.	Email ID	
7.	Education Qualification	
8.	Date of Retirement from the Bank Service	
9.	Retired from which Bank	
10.	Designation/Grade at the time of retirement	
11.	Assignments held during the last 10 years of service in the bank	1. 2. 3. 4. 5.
12.	Experience in handling Credit and experience As Credit Auditors/RFIA Auditors/Concurrent Auditors in the Bank (Applicants can provide details in a separate Attachment,in case the space is not adequate)	
13.	Preferred Region(Indicate Preferred Region 1 to 5) *(Singhbhum,Gumla,Hazaribag,Deoghar,Godda)	

*Preferably local resident or who are residing with commutable distance from the branch where posted

Place :-

Signature:-

Date:-

The Following Documents are be attached with the application form:

- 1.Two recent passport size photographs of the applicant
- 2.KYC of the applicant
- 3.Proof of date of retirement from Bank's Service